

GRAND JURY
To: COUNTY OF TEHAMA

POST OFFICE BOX 1061
RED BLUFF, CALIFORNIA 96080



Date: _____

CITIZEN COMPLAINT FORM
(See back for preparation instructions)

THIS COMPLAINT IS AGAINST:

_____	Name/Title
_____	Organization
_____	Address
_____	City
_____	Phone

MY COMPLAINT AGAINST THE ABOVE IS:

(Use Extra Sheets if Necessary)

For Grand Jury Use Only

Complainant:

(Print or Type Name)

(Address)

Telephone: _____

(Signature)

INSTRUCTIONS

- I. The Grand Jury Citizen Complaint Form should be prepared after all attempts to correct a situation have been explored and were unsuccessful.

- II. Instructions for preparing the Citizen Complaint Form:
 - 1. This Complaint Is Against:**
 - a. Include the name of the individual or organization the complaint is against. Ensure correct spelling of the name(s).
 - b. If the complaint is against an individual in an organization, include the individual's title position in the organization.
 - c. Provide the street address (not a P.O. Box), city, state and zip code.
 - d. The telephone number of the organization or individual cited should be included on the last line of this block.

 - 2. My Complaint Against the Above is:**
 - a. Describe the problem in your own words.
 - b. Be as concise as possible, providing dates, times and names of individuals involved.
 - c. Cite specific instances as opposed to broad statements.
 - d. Attach any available photographs, correspondence or documentation which supports the complaint.
 - e. If more room is required, attach extra sheets, and include their number on the last line of the first sheet (i.e. 3 additional sheets attached).

 - 3. Complainant:**
(ALL COMMUNICATIONS TO THE GRAND JURY ARE CONFIDENTIAL AND YOUR CONFIDENTIALITY WILL BE RIGOROUSLY PROTECTED)
 - a. Include your name, street address, city, state, zip code and telephone number (including area code).
 - b. Mail this complaint form to the Grand Jury at the address shown on the front.
 - c. Please sign this complaint. (You may file an anonymous complaint if you desire; however, this may make it much more difficult for the Grand Jury to investigate the allegations.)

- III. The Grand Jury may contact you during the conduct of an investigation.

NOTICE

THERE IS NO PHYSICAL LOCATION FOR THE GRAND JURY. IT IS IMPORTANT

THAT YOU MAIL YOUR COMPLAINT DIRECTLY TO THE GRAND JURY.

**DOING SO WILL PREVENT DELAY AND INSURE THAT YOUR COMPLAINT
REMAINS CONFIDENTIAL AND REACHES THE GRAND JURY.**